



RESERVATION FORM (one form per reservation)

Please forward the form completed to (preferably before 25 April 2010):
 Congrex Travel
 PO Box 302
 1000 AH Amsterdam, The Netherlands

Please complete using block letters or type writer
 Phone: 0031 20 5040 218
 Fax: 0031 20 5040 225
 Email: cinp2010.hotel@congrex.com

A. Personal details

Ms Mrs Mr Dr Prof

Family name: _____ First name: _____

Institution / Department: _____

Mailing address: Private address Insitute address

Street: _____

Postal code and city: _____ Country: _____

Phone: _____ Fax: _____

E-mail: _____

B. Accompanying persons (if applicable)

Ms Mrs Mr Dr Prof

Family name: _____ First name: _____

C. Reservation details

Arrival date: _____ Departure date: _____

Number of nights: _____ Estimated time of arrival: _____

Price category	Single room	Double room
A	☐ € 110,00 till € 185,00	☐ € 120,00 till € 195,00
B	☐ € 185,00 till € 260,00	☐ € 195,00 till € 270,00
C	☐ € 260,00 till € 335,00	☐ € 270,00 till € 345,00
D	☐ € 335,00 till € 415,00	☐ € 345,00 till € 425,00

All rates are per room per night, including breakfast and all applicable taxes. Early reservation is highly recommended.

Preferred hotel (if applicable): _____

Congrex Travel reserves the right to book alternative accommodation in the same category if your preferred hotel is full.

D. Payment details

To guarantee your reservation a deposit of € 250.00 is required within 10 days after receipt of your booking request. Please include either a copy of your bank transfer to our account at the UBS AG, Basel, or tick the credit card box, so we can send you the secured payment link accordingly. Upon receipt of the deposit, each participant will receive a final confirmation with an invoice. Full payment has to be made to Congrex Travel before 25 March 2010. Do not send any payment to the hotel.

- Bank transfer to the account of Congrex Travel at UBS AG, Postfach, CH-4002 Basel / Account number 233-595400.61P, BIC - SWIFT UBSWCHZH80A / IBAN Number CH62 0023 3233 5954 0061 P
- Credit card A secure payment link will be sent to you by e-mail. Please settle the amount within 10 days.

All room charges must be prepaid to Congrex Travel. However, when checking out, all extra's (mini bar, telephone charges, room service, etc. must be settled with the hotel directly.

E. Reservation conditions

Reservation policy

For booking, please complete this hotel reservation form and return it to Congrex Travel not later than 25 April 2010. Requests will be accepted thereafter, however, hotel accommodation is subject to availability and cannot be guaranteed. On or after 25 April 2010, bookings are only possible against full payment by credit card, and an extra late reservation fee of €

Cancellation policy

If your hotel reservation is cancelled before 25 March 2010, the deposit will be refunded less € 60.00 handling fee. If your reservation is cancelled on or after 25 March 2010 or if you arrive later or leave earlier than on the dates indicated on your reservation form, the total accommodation amount will be charged and no refunds can be made.

Any change of reservation will be subject to a handling fee of € 30.00. Changes or cancellations have to be made in writing to Congrex Travel. Please do not contact the hotel directly.

F. Signage

Signature _____

Date: _____

The participant acknowledges that he/she has no right to lodge damage claims against the organizers should the holding of the congress be hindered or prevented by unexpected political or economic events or generally by force majeure, or should the non-appearance of speakers or other reasons necessitate program changes. With reservation, the participant accepts this proviso.